

Starting secondary school September 2027

For children born between
01/09/2015 - 31/08/2016

Or taught as a year 6 child during 2026/27 academic
year



Basics of the procedure



- ✓ The aim is that every child will receive the single highest preference offer possible.
- ✓ To make it easy to apply and fair for parents/carers.
- ✓ Well organised with good communication between schools and boroughs.
- ✓ There is a national deadline and outcome date.

So what's this process all about?

- This is for pupils who do not have an Education, Health and Care Plan (EHCP) as such pupils' applications are dealt with via the SEND Team.
- Parents/carers only need to complete one Common Application Form (CAF) to apply for up to six schools anywhere in London **except fee-paying**.
- There is one deadline for the CAF: **Saturday 31st October 2026**
- If you are submitting a paper CAF **by post** then please do so by Friday 23 October 2026
- All parents/carers who apply on time will know what school their child has been offered, (if any) on **the 1st March 2027**. This offer will be the highest preference offer that can be made.
- The procedure provides a standard and fair admissions process for both parents/carers and schools.

Educated out of chronological age

- If your child is being taught in a year group different to their chronological age (out of cohort) you need to apply using a **paper Common Application Form** and provide documentation to confirm this placement. Applications will be considered on a child-by-child basis by the admissions authority for the schools applied for as they have to consider, but not have to accept, your child to continue out of cohort.

What the procedure cannot do

- ✗ It cannot guarantee every child a school place on 1st March 2027.
- ✗ It cannot guarantee each child will get a place at their first preference school.
- ✗ It cannot limit some multiple offers being made after 1st March 2027, (but Lambeth School Admissions Team will be aware of them and ensure that parents/carers reject one of these offers quickly).



What is an admissions authority?

- ❖ A schools admissions authority - the body of people who make decisions about admissions - will still determine which children can be offered a place at a school. For community schools the admissions authority is the LA itself and for an academy, voluntary-aided (religious), foundation or free school it is the governing body of that school.
- ❖ Where the school is over-subscribed, the school's admissions authority will use their admission criteria to determine the order (rank) in which applicants will be offered places.
- ❖ An admissions authority may require parents/carers to complete a Supplementary Information Form (SIF) requesting information which is not contained on the CAF, e.g. church attendance. This form is obtained from the school and needs to be sent back to the school **and not the borough** by the school's deadline date
- ❖ School staff will not know what number preference their school has been listed on the CAF, all are considered the same at the same time.

All applications must have proof of address

If you fail to provide the required documents, your child's application may be withdrawn!

Two proofs for parent/carer

At least one of these:

- Current financial year's Council Tax letter or statement, this must be supplied if you are the council taxpayer.
- Copy of the tenancy agreement.
- Copy of a benefit letter no more than 12 months old or a current financial year's Universal Credit letter/print-out which includes the child's name.

Then at least one of the following as well:

- Copy of a benefit letter no more than 12 months old or a current financial year's Universal Credit letter/print-out which includes the child's name (if not already provided from above list)
- Current TV licence.
- Copy of current utility bill (excluding mobile phone) no older than 3 months.
- Driving licence.

All applications must have proof of address

One proof for child's address

- Child Benefit letter for the current financial year (please copy all pages of the letter to include the home address on the first page and child's name on the second) or a current financial year's Universal Credit letter/ print-out which includes the child's name.
- Child's National Health Service registration card, or medical letter that is no older than 12 months or a medical letter or prescription that is no more than 12 months old (this can also be used to confirm your child's date of birth).
- Immigration documents that show address – if applicable.

If none or only some of the documents for the parent/carer or child can be obtained, a sworn affidavit, statutory declaration or affirmation obtained through a solicitor will be needed.

All applications must also have proof of child's date of birth

Proof of child's date of birth

You must attach proof of your child's date of birth to the CAF – either:

- a copy of their birth certificate
- passport or EU National Identity Card
- alternatively this could be a copy of your child's NHS card, medical letter or doctors prescription stating the child's date of birth.



Step-by-step guide

You should:

1. **Research** Find out as much as you can about the schools you are considering – get the prospectus', go to open days, refer to the 'Secondary Schools in Lambeth 2026/27' booklet, look at how offers were made for the school the previous year, etc.

Look closely at the admissions criteria for the schools and consider “does my child meet these criteria”. If they do it will increase your child's chances of gaining a place at the school.

2. **Apply on time & online** via lambeth.gov.uk/admissions from 1st September 2026.

List the schools you want to apply for in the order that you prefer them (1 to 6) on the CAF.

3. **Upload on to the CAF the required proof of address for you and your child.**

4. Attach to the CAF any medical/social or other documents for consideration.

5. Return **Supplementary Information Forms** to any school/academy that requires one by their deadline, as this impacts upon the chances of your child gaining a place.

6. Ensure your child **sits the admissions test where required**, as this also impacts upon the chances of your child gaining a place. Please contact the school directly for information on their test dates. Lambeth school admissions is not responsible for the school's test.

School	DfE code	Gender	Status	Denomination	PAN* for 2027/28	Address	Phone no.	Website	SIF needed?	Test required?
ARK Evelyn Grace Academy	208 6906	mixed	academy	n/a	120	255 Shakespeare Road, SE24 0QN	020 7737 9520	evelyngraceacademy.org	no	no
Bishop Thomas Grant Roman Catholic School	208 5401	mixed	voluntary-aided	Catholic	120	Beltrees Grove, SW16 2HY	020 8769 3294	btg.ac	yes	no
E-ACT City Heights Academy	208 6907	mixed	academy	n/a	120	33 Abbots Park, SW2 3PW	020 3691 4600	cityheightsacademy.e-act.org.uk	no	no
Dunraven School	208 5402	mixed	academy	n/a	158 [#]	94-98 Leigham Court Road, SW16 2QB	020 8696 5600	dunraven.org.uk	yes	yes
The Elmgreen School	208 4731	mixed	academy	n/a	180	Elmcourt Road, SE27 9BZ	020 8766 5020	the-elmgreen-school.org.uk	no	no
Harris Academy Clapham	208 4007	mixed	academy	n/a	195	Clarence Avenue, SW4 8LD	020 4513 9350	harrisclapham.org.uk	no	no
The Elms Academy	208 6905	mixed	academy	n/a	180	Elms Road, SW4 9ET	020 7819 4700	theelmsacademy.org.uk	no	no
La Retraite Roman Catholic Girls' School	208 5400	girls	voluntary-aided	Catholic	150	Atkins Road, SW12 0AB	020 8673 5644	laretraite.co.uk		no
Lilian Baylis Technology School	208 4321	mixed	community	n/a	125	323 Kennington Lane, Kennington, SE11 5QY	020 7091 9500	lilianbaylis.com	yes	yes
London Nautical, City of London Academy	208 5405	boys	foundation	n/a	120	61 Stamford Street, SE1 9NA	020 7928 6801	lns.org.uk	yes	no
The Norwood School	208 4223	mixed	community	n/a	180	Crown Dale, SE19 3NY	020 8670 9382	thenorwoodschool.org	yes	yes
Oasis Academy South Bank	208 4000	mixed	academy	n/a	120	75 Westminster Bridge Road, SE1 7HS	020 7921 4531	oasisacademysouthbank.org	yes (for pupil premium criteria)	no
Platanos College	208 4322	mixed	academy	n/a	160	Clapham Road, SW9 0AL	020 7733 6156	platanoscollege.com	yes	yes
Saint Gabriel's College	208 4509	mixed	voluntary-aided	Church of England	120	Langton Road, SW9 6UL	020 7793 3901	saintgabrielscollege.org	yes	no
Trinity Academy	208 4003	mixed	academy	n/a	130	56 Brixton Hill, Brixton, SW2 1QS	020 3126 4993	trinity.futureacademies.org	yes	no
Woodmansterne School	208 2657	mixed	community	n/a	30 ^{##}	Woodmansterne Road, SW16 5UQ	020 8764 1825	woodmansterne.london	no	no

www.lambeth.gov.uk/admissions

The benefits of applying online for your child's school place are:

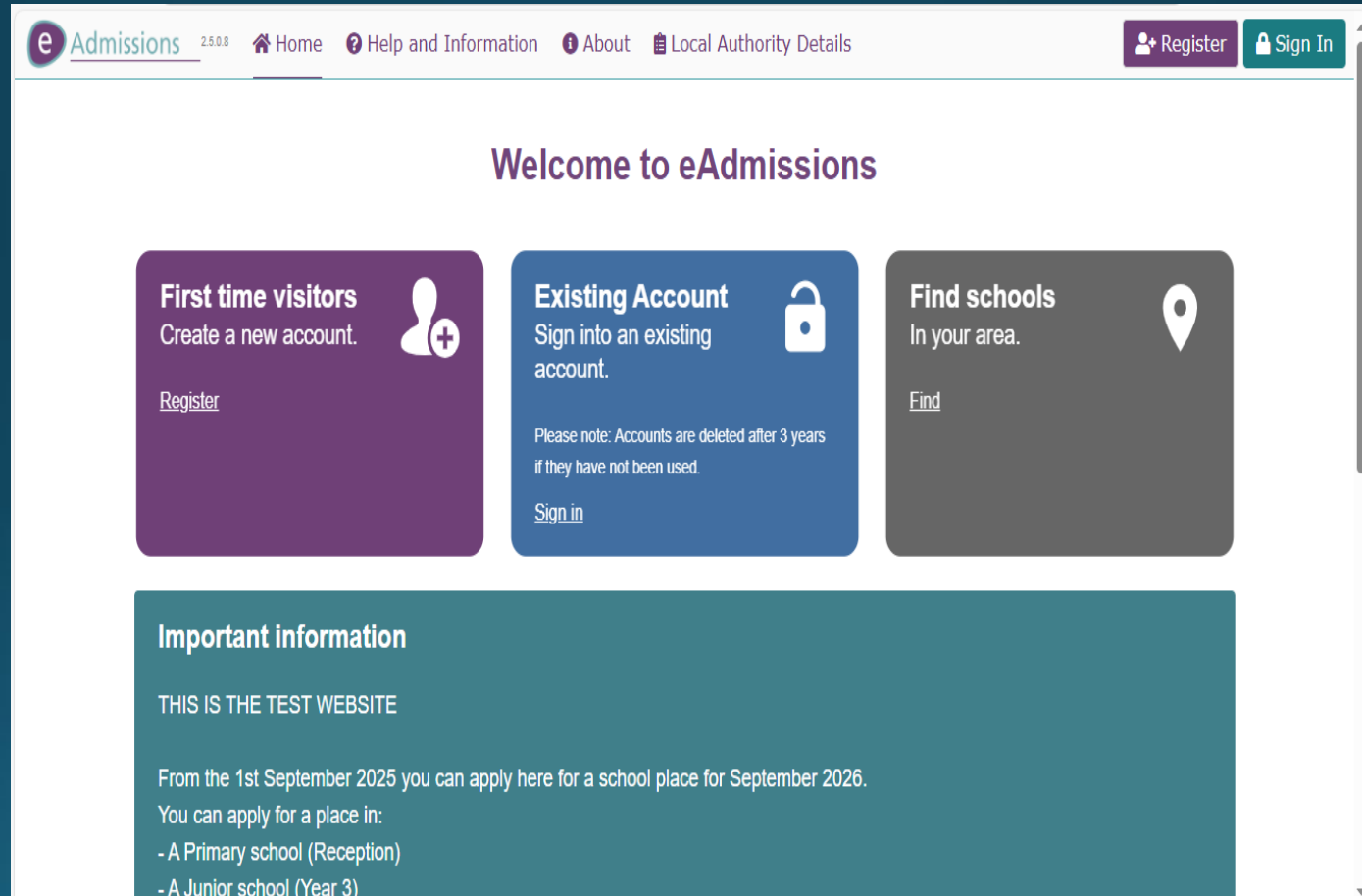
- ✓ It is free, simple, safe, quick and easy to use.
- ✓ Your application won't get lost in the post.
- ✓ Drop down school lists help reduce errors and save you time.
- ✓ You can change the information online rather than completing a new form.
- ✓ Information can be checked and changed at any point.
- ✓ You can upload the required documents on to the application.
- ✓ You get the official outcome of your child's application on the evening of 2nd March 2026.
- ✓ You can accept the offer online to secure it.



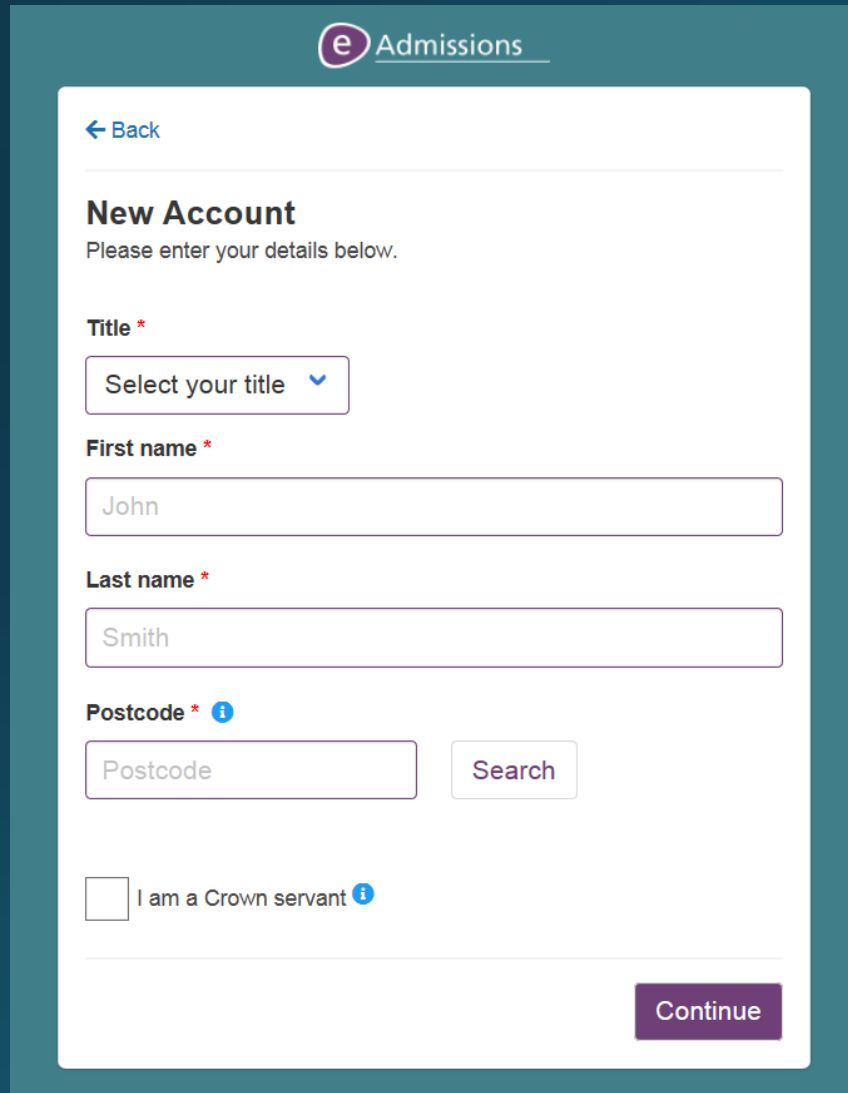
IMPORTANT: If you do not receive a reference similar to:
208-2026-09-E-001234 your form has NOT been submitted!

Pan-London Portal

The Pan-London school admissions portal was updated last year. It is now mobile compatible via the linked App.



Create an account



The screenshot shows a web form titled 'New Account' on the 'eAdmissions' website. The form is set against a teal background. At the top left of the form is a blue back arrow and the text 'Back'. Below the title is a subtitle 'Please enter your details below.' The form contains several fields: a 'Title' dropdown menu with the placeholder 'Select your title', a 'First name' text box containing 'John', a 'Last name' text box containing 'Smith', and a 'Postcode' text box with a 'Search' button next to it. There is also an unchecked checkbox labeled 'I am a Crown servant' with an information icon. A purple 'Continue' button is at the bottom right.

eAdmissions

← Back

New Account

Please enter your details below.

Title *

Select your title ▼

First name *

John

Last name *

Smith

Postcode * ⓘ

Postcode Search

☐ I am a Crown servant ⓘ

Continue

Please ensure that the person completing the application has parental responsibility for the child and lives with the child.

If you have an existing online account, you must ensure that the address is still correct and amend to be the current address if necessary.

Child's details

e

Admissions

[Home](#)

[Help](#)

[About](#)

[Local Authority Details](#)

Save and Exit

Details

Preferences

Submit

Documents

[← Back](#)

Child details

Childs name must be as it appears on their birth certificate

First Name *

First Name

Middle Name

Middle Name

Last Name *

Last Name

Date of Birth * i

DD

MM

YYYY

Gender * i

Boy

Girl

Address * i

Add preferences

Add schools

Find schools to add to your application from:

☒ List of schools  ☐ Map  ☐ Keywords 

Select a Local Authority

--- Please select ---



Select a school

--- Please select ---



Cancel

Continue

Check schools listed

List the schools you want to apply for. You can list up to SIX schools.

- Make sure you have read the Admissions Policy for each school you have listed.
- The Admissions Policy is the set of rules which will be used to decide the order in which children will be offered the available places.
- Make sure you list the schools in the order you prefer them. If you qualify for more than one school, you will only be offered the one which is higher on your list.
- Once you have selected your schools you will need to select 'Confirm selection'

Add school

1st Preference



Lambeth Academy Lambeth Academy, Elms Road, London, SW4 9ET

Edit

Delete

2nd Preference



Harris Academy Clapham Harris Academy Clapham, Clarence Avenue, London, SW4 8LD

Edit

Delete

3rd Preference



Southfields Academy Southfield Academy, 333-337 Merton Road, London, SW18 5JU
Sibling: Alexander Test

Edit

Delete

4th Preference



Ark All Saints Academy ARK All Saints Academy, Wyndham Road, London, SE5 0UB

Checklist, declaration and submit

By submitting this form I agree to the following:

- I have read the admissions guidance issued by the Local Authority for each school I have selected.
- I wish to apply for a place at each of the schools named above and have listed these in my order of preference.
- I will keep the Local Authority informed of **any** change of circumstances (e.g. change of address) and failure to do so may make this application invalid or lead to the offer of a place being withdrawn.
- I understand that the Local Authority may take steps to verify any information relating to this application.
- I understand that any false or deliberately misleading information given on this form and/or supporting information may make this application invalid or lead to the offer of a place being withdrawn.
- I understand that the Local Authority where I live is under a duty to protect the public funds it administers and may therefore share the information I have provided in this application within the Local Authority and with other bodies administering public funds, for the detection and prevention of fraud.

☒ I have read and accepted the above declaration

☒ I have read and accepted London Borough of Lambeth [terms and conditions](#)

☒ I agree that London Borough of Lambeth will use the information I have provided to process my application for the schools listed. When processing the application the Council may share the information with other third party organisations such as the previous school, schools being applied for and the maintaining authority for those schools as well as any other relevant statutory partners.

Submit application

**Don't forget to click
on the 'Submit
Application' button!**

**You must re-submit
the form if
you make any
changes.**

Confirmation of submission

Your application has now been submitted!

You have been sent a confirmation email for your records. If you haven't received the email please check your junk/spam folder.

Please ensure you read the email carefully for any additional requirements e.g. links to supplementary information forms.

Application reference: 208-2026-09-E-000001

Version: 1

Application date: 07/07/2025 14:12

Closing date: 07/10/2025 17:00

Outcome date: 15/10/2025 15:00

Please click on the **Attach documents** button now if you have documents ready to attach. If not please click the **Home** button now. Alternatively, you can attach them before the closing date from 'Your home page' by selecting 'Attach a document'.

[Attach documents](#)

[Home](#)

**Then upload required
proof of address and
proof of child's date of
birth.**

**Also upload any
medical/social. LAC
supporting documents
or other
documentation to be
considered.**

A frequently asked question...

Do I use a Lambeth CAF for Lambeth schools and a Southwark CAF for Southwark schools and a Wandsworth CAF for Wandsworth schools then?

No. As you live in Lambeth you **only use the Lambeth CAF for any school anywhere** in London that is in the procedure!

Offer procedure

On 1st March 2027 the highest possible offer that can be made will be made in this case: Woodmansterne school on national offer day

preference	criterion	rank	school	status
1 st	religious	100	Bishop Thomas Grant school	pending (not offered, on waiting list)
2 nd	distance	29	Woodmansterne School	offered
3 rd	distance	130	Elmgreen School	declined
4 th	sibling	70	Chestnut Grove	declined
5 th	distance	150	Harris Academy Croydon	declined

What happens after 1st March 2027?

- ❖ Online application outcomes will be available online on the evening of **1st March 2027**. Paper application outcomes will be sent by letter via first class post or email on **1st March 2027**. The outcome day is the same date for every borough in England.
- ❖ Parent/carers **must** ensure that any change of address is forwarded to Lambeth School Admissions Team ASAP.

What happens after

- The deadline to accept offers, online or using a reply form sent to paper applicants is **15 March 2027**.
- If your child has been offered a place it is advisable that you accept it even if it's not your first preference, or is an allocated offer. This will **not** affect your application to schools that are placed higher on your application.
- Ensure your child's name is on the waiting list for the schools you prefer. Once an offer is made your child's name will be automatically removed from schools placed lower than the offered school on your application.
- You have the right of appeal where you can demonstrate that the admissions criteria has not been implemented correctly.
- You can consider applying for other schools where there are vacancies if your child has not been offered a place or has an allocated offer you do not like.

Points to remember

- ❑ Apply before the deadline of 31 October 2026 **and** send any Supplementary Information Forms directly to the schools by their deadlines (varies depending on each school). Some have on-line forms.
- ❑ CAFs without the required proof of address will not be processed.
- ❑ Admissions authorities will apply their own admissions criteria to all applicants.
- ❑ Where a school has more applicants than places its published admissions criteria will be used to decide the order in which children are to be admitted.
- ❑ Parents/carers of children who cannot be offered a place on 1st March 2027 can choose to remain on waiting lists at any of their preferred schools.
- ❑ Lambeth School Admissions Team will assist parents/carers in securing a school place for their child later in the year if one is not offered on 1st March 2027.

Suggested sources of further information

lambeth.gov.uk/admissions

ofsted.gov.uk

School open days

Lambeth School Admissions Team
020 7926 9503

***Apply online
and
apply on time!***

Deadline: 31st October 2026